

KITTCOM (Kittitas County 9-1-1)
Administrative Board Meeting Minutes
March 10, 2022
700 Elmview Rd, Ellensburg, WA

Attendance

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| Geoff Scherer, Chair (Hosp Dist 2) | Present |
| Heidi Behrends Cerniwey (City of Ellensburg) | Present |
| George Long, Secretary | Present |
| Rich Elliot, Ellensburg City Council | On Zoom |
| Darren Higashiyama, KCSO | Chris Whitsett in place of, present |
| Rob Omans, Small Cities | Present |
| Cory Wright, Board of County Commissioners | Present |
| Brandon Schmidt, Small Fire Dist | Absent |
| Ross Ogan, KVFR | John Sinclair in place of, present |
| VISITORS | |
| Bryan Clark, KITTCOM | On Zoom |
| John Storch | Present |
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Meeting called to order at 1:31 pm.

Approval of the Meeting Agenda: Heidi Behrends Cerniwey moved to approve the meeting agenda as presented, John Sinclair seconded. Motion carried.

Approval of the February 10, 2022 Regular Meeting Minutes: Heidi Behrends Cerniwey moved to approve the meeting agenda as presented, John Sinclair seconded. Motion carried.

Review of KITTCOM Finances to Date: George reported that Expenditures were at \$374,981.89 (14% of expected) and Revenue was at \$587,718.37 (21.9% of expected).

Approval of the March 2022 Blanket Vouchers: March 2022 payroll benefit and deduction in the amount of \$51,947.59 (check numbers 027817 through 027824, and 027844 through 027854), March 2022 payroll direct deposit in the amount of \$68,047.41 (027798 through 027816 and 027825 through 027843) & March 2022 Claims Funds in the amount of

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\$38,757.40 (check numbers 027855 through 027881). John Sinclair moved to approve the vouchers for March 2022, Heidi Behrends Cerniwey seconded, motion carried.

Sub-Committee Report, Radio Project Funding:

John Storch, in place of Darren Higashiyama, gave a presentation on the state of the KITTCOM radio system and shared potential funding sources. Discussion.

WSP-Wenatchee Closure: George reported the following:

With the closure of this WSP dispatch center, the question has been raised as to whether or not KITTCOM should become the sole primary PSAP in Kittitas County. Meetings have been held with WSP, and the State 9-1-1 office to discuss the situation.

20-30 years ago, KITTCOM entered into an agreement with WSP that parts of the county (I-90 east of Kittitas and I-82 south of Manastash ridge) along the interstates would be answered first by WSP as the likely hood the 9-1-1 call was on the interstate was high. Today, statistics provided to KITTCOM by WSP suggest that the average call volume is 300 calls per month they are answering first; a total of 10 calls per day. Total call volume for WSP Wenatchee amounts to 2 additional calls per hour, but we are not taking their entire call volume, just the parts in Kittitas County.

After discussion with KITTCOM supervisors on the operational impact it became clear that the concern about calls coming to KITTCOM during high call volume times (such as fires along the interstate) are already being transferred back to KITTCOM during these incidents. The fact that WSP is answering first, does not allow KITTCOM to properly triage out fire or medical calls first, they are instead triaged by WSP who then has to transfer them back. This causes concern when you consider life safety of fire and medical events, and the concerns expressed about safety on I-90 by the I-90 consortium.

In reviewing the data available, I believe it is important that KITTCOM be the primary PSAP for Kittitas County and no longer split the calls with WSP in any form. This is normal procedure in most other parts of Washington and in other states. Staffing is sufficient to take on the anticipated call volume and I recommending this change. It would take place mid-May. This would not impact State Grant Funding for KITTCOM.

There were no objections from the Board.

Approval of renewed BLM contract – George reported the following:

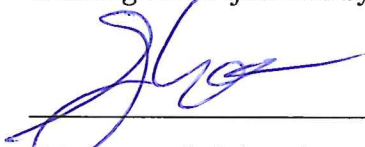
It is time to renew the BLM contract. The new contract will begin April 1, 2022 and be valid through March 31, 2024 for a total of \$6,450.00, a \$440.00 increase per year from the previous contract. John Sinclair voted to approve and sign the contract, Heidi Behrends Cerniwey seconded. Motion Carried.

Resolution 2022-2 Surplus Property – A few more out of date and no longer needed items were located and need to be surplused. Cory Wright motioned to approve the resolution, John Sinclair seconded. Motion carried.

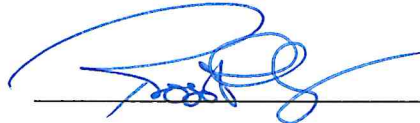
Director’s Report: George Long reported 1. We are looking at possibly hiring one or two more PT Techs, as one tech is reducing their time with KITTCOM and to give more depth to staffing. There is not anticipated budget impact. 2. Rapid SOS is live and we will be testing with SAR in the near future. 3. T-Mobile work is complete. 4. Director continues to meet with agency leadership. 5. CWU intern’s last week is next week, and we are wrapping up the first phase of the records review project. 5. We have been getting a lot of public education material out recently that KITTCOM has been holding onto for years. 6. KITTCOM is updating its security protocols to more modern standards. 7. Two new ESDs will start on March 16. 8. Work continues with the backup center and agreements. 9. We continue to work on relations with NORCOM. 10. Reminder of National Telecommunicator Week in April and April 1 marks the 30th anniversary of KITTCOM. 11. There was a question regarding a tree and plaque the board had talked about at one time being put at KITTCOM in memory of Deputy Ryan Thompson. Chris Whitsett will look into it.

Good of the Order: None.

Meeting was adjourned by consensus at 2:29 p.m.



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ATTEST: Board Secretary George Long