

KITTCOM (Kittitas County 9-1-1)
Administrative Board Meeting Minutes
September 8, 2022
400 E. Mountain View, Ellensburg, WA

Attendance

Geoff Scherer, Chair (Hosp Dist 2)	Present (Zoom)
Heidi Behrends Cerniwey (City of Ellensburg)	Present
George Long, Secretary	Present
Rich Elliot, Ellensburg City Council	Present
Darren Higashiyama, KCSO	Present
Rob Omans, Small Cities	Absent
Cory Wright, Board of County Commissioners	Present
Brandon Schmidt, Small Fire Dist	Present
Ross Ogan, KVFR	John Sinclair stood in for Ross who was absent
VISITORS	
None	

Meeting called to order at 1:34 pm.

Approval of the Meeting Agenda: Cory Wright moved to approve the meeting agenda as presented, Brandon Schmidt seconded. Motion carried.

Approval of the August 11, 2022 Regular Meeting Minutes: John Sinclair moved to approve the meeting agenda as presented, Cory Wright seconded. Motion carried.

Review of KITTCOM Finances to Date: George reported that expenditures were at \$1,412,762.52 (52.7% of expected) and revenue is at \$1,774,389.52 (66.1% of expected).

Approval of the September 2022 Blanket Vouchers: September 2022 payroll benefit and deduction in the amount of \$51,858.55 (check numbers 028329 through 028336, and 028337 through 028347), September 2022 payroll direct deposit in the amount of \$78,548.29 (028312 through 028328 and EFT 4476 through 4492) & September 2022 Claims Funds in the amount of \$22,722.76 (check numbers 0283486 through 028369). John Sinclair moved to approve the vouchers for September 2022, Brandon Schmidt seconded, motion carried.

KITTCOM Administrative Board Meeting

Sub-Committee Report, Radio Project Funding:

Discussion was had regarding exhausting options for funding or debit prior to looking at pursuit of the sales tax. Darren and George sent a letter to the county commissioners regarding ARAP funding, requesting funds to help with phase one of the radio project. Cory mentioned looking for funding for an efficiency study when it comes to the fire districts.

Efficiency Study & 2/10ths of 1% Funding: No further discussion, as it was covered in previous topic.

Resolution 2022-4 2023 Budget: George presented that passing this resolution will set the user agency assessments at \$5.83 per radio log, a 16.6% increase from 2022's assessments. This comes after tightening down numbers, focusing on technology upgrades that are needed to avoid critical failures, not allowing hiring of the final two positions to bring KITTCOM to full staffing until after July 1 and including \$50,000 of additional funds that exist separate of the Capital Replacement Funds or Reserve Funds for KITTCOM. It also took into consideration the increase costs of service needed to keep KITTCOM running and likely personnel cost increases.

The budget committee of Heidi Behrends Cerniwey, Rob Omans and George Long met on September 6, 2022 to discuss the above. We agreed that a 16.6% increase, following a letter to the users that it would 15-20%, was a reasonable conclusion that supports KITTCOM's needs, but still shows that aggressive looks at future funding options are a requirement.

Rich Elliott moved for passage of the resolution, Cory Wright seconded. Motion carried.

Approval of January Board Meeting Minutes: George requested the minutes be reapproved as the previous version had been misplaced. John Sinclair motioned approval, Darren Higashiyama seconded. Motion carried.

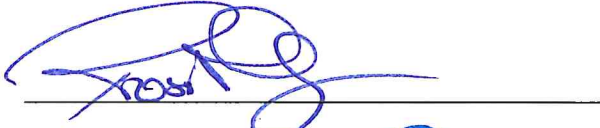
Director's Report: George reported the following:

1. KITTCOM participated in an active shooter exercise at CWU.
2. 5 applicants for ESD were received, two were invited to test. One no called no showed, and the other backed out at the last minute. Just received another application so will invite them to test.
3. Contract negotiations have started and we are several weeks between meetings due to schedule conflicts.

Good of the Order: None.

KITTCOM Administrative Board Meeting

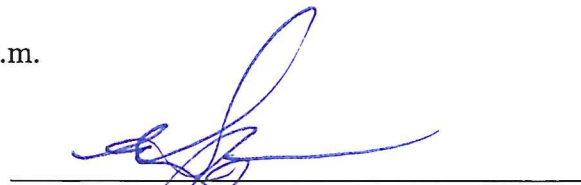
Meeting was adjourned by consensus at 2:39 p.m.



KITTCOM Administrative Board Member



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ATTEST: Board Secretary George Long