

KITTCOM Administrative Board Meeting

June 13, 2019

700 Elmview Rd, Ellensburg, WA

Attendance: Geoff Scherer, Hospital District 2; Rob Omans, City of Cle Elum; Gene Dana & Cory Wright, Kittitas County; Glenn Huffman & John Sinclair, Kittitas Valley Fire & Rescue; Mary Morgan, City of Ellensburg and Bob Johnson & Darlene Mainwaring, KITTCOM.

Meeting called to order at 1:32 pm.

Approval of the Meeting Agenda: Mary moved to approve the agenda as submitted, Gene Dana seconded, motion carried.

Approval of the May 2019 Meeting Minutes: Rob Omans move to approve, Mary Morgan seconded, motion carried.

Approval of the May 2019 Blanket Vouchers: Darlene Mainwaring led discussion regarding the blanket vouchers. Claims Fund in the amount of \$61,339.66 (check numbers 024710 through 024742); Payroll Benefit & Deduction in the amount of \$48,575.74 (check numbers 024676 through 024684 and 024698 through 024709); and Payroll Direct Deposit in the Amount of \$58,925.07 (check numbers 024661 through 024675 and 024685 through 024697). Cory Wright moved to approve the blanket vouchers as presented, Mary Morgan seconded, motion carried.

Engineers Report: Bob Johnson reported the following, currently working on the UPS replacement; 2. A structure analysis is being completed on the Sky Meadows radio site; 3. Reminder that T Mobile and Sprint are working on a merger, both are currently on the radio tower at 700 Elmview Road, in the future they may decommission to one location at our site which would be a loss of revenue; 4. The Fire Chief's Communication Sub-Committee meeting resulted in good discussion regarding the issue of radio coverage on the Fire Ops radio channel in the Blewett/Liberty area, seeking a resolution for coverage even if seasonal; 5. Staff is currently preparing to complete the radio project to update the system to have six years remaining until end of support; and 6. To complete the "Gizmo" project, we have brought in additional assistance under the Comm Tech-Part-time position.

Letter of Understanding & Memorandums of Understanding between KITTCOM & Teamsters Local Union 760: The Board members present after discussion, opted to approve all 3 documents as one motion. Mary moved to approve for the Board Chair to sign the Letter of Understanding in regards to the Wage Increase, and the Memorandums of Understanding for On-call provisioning for 34d person mandatory overtime coverage and mutual aid from law enforcement and fire service agencies located in Kittitas County, Rob Omans seconded, motion carried.

Discussion regarding the Part-time assistance from neighboring dispatch agencies. After the Labor Group met with their Union Representative, what was requested in regards to asking neighboring dispatch agencies for assistance with a contract between KITTCOM and a

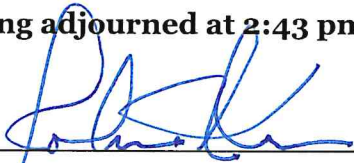
neighboring agency to pay them at their overtime rate and invoice KITTCOM was changed as the Union wouldn't allow it and suggested hiring them as part-time and waiving the union fees. Staff will be drafting a letter to the neighboring agencies to allow their staff to work part-time at KITTCOM if at all possible.

Further discussion about staffing Emergency Services Dispatchers short-term and long-term ensued. Mary Morgan suggested an article in the Daily Record, after discussion, it was proposed for staff to prepare a white paper which includes the problem and potential solutions. Glenn Huffman suggested regionalization, it often saves money and more work can be done with less personnel. Bob Johnson stated it would be consolidation rather than regionalization, he suggested pursuing collaboration with neighboring counties. Further discussion included a call center in a metropolitan area could provide a larger pool of people. Other solutions included Rivercom, KITTCOM and Suncomm working together with one agency, such as Spokane 911 taking overflow calls for each of the three. The technology needed is agnostic. Cory Wright suggested obtaining state assistance for additional funding due to the presence of Interstate 90 in our county and the additional call volume it adds. Mary raised the question about why haven't we pursued the 1/10 of 1 % emergency communications tax? Discussion ensued of the "pro and con" of another tax. It was requested staff provide a budget proposal of what the 1/10 & 2/10 of 1% would be used for.

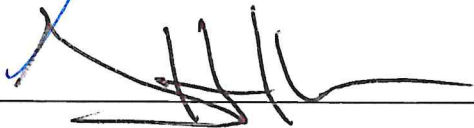
It was suggested to create a committee of Board Members to meet with neighboring county directors and their Board members to discuss the future of 9-1-1 and dispatch and how to manage in the future if the staffing crisis continues. Darlene Mainwaring will be at the E91-1 Coordinator's Forum the week of June 17th and will meet with the neighboring counties to discuss a future meeting. The KITTCOM Board members to be on the committee: Glenn Huffman/John Sinclair, Gene Dana & Cory Wright.

Directors Report: Darlene Mainwaring reported the following: 1. The trainee resigned on May 15th, she stated it was "fear" which caused her to come to this decision; beginning Monday, June 17 we will have a newly hired ESD in trainee. 2. Staff will be testing new hires on June 22nd, so far 7 have requested to test, we also have 2 who have already tested in this hiring process. Estimated start date is August 20. 3. The director, Geoff Scherer with Hospital District 2 and Jay Wiseman with Snoqualmie Pass Fire and Rescue met to complete the table top exercise as part of the deliverables for the MOU, we found some areas to review and have suggested changes for the MCI cards and the Alarms response card; and 4. The High Fuels Fire protocols have been activated today due to the Red Flag Warning in place.

Meeting adjourned at 2:43 pm.



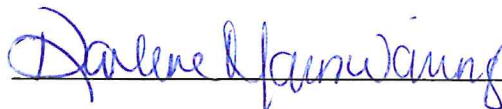
KITTCOM Administrative Board Member



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ATTEST: Board Secretary Darlene Mainwaring