

KITTCOM (Kittitas County 911)

700 Elmview Rd, Ellensburg, WA 98926
(509) 925-8534 Fax (509) 925-8540

REQUEST FOR INFORMATION

Except for authorized Public Safety Agencies, the only information that KITTCOM may disclose is the date, time, general location (for example, 100 block of N Ruby St) and nature of an incident. KITTCOM only maintains information related to dispatching. Actual report information must be requested directly from the agency involved. Depending on the circumstances, specific information about an actual address; names of the person or persons involved; reporting party details; telephone numbers; etc., may not be disclosed. All information provided to individuals or companies who are not authorized Public Safety Agencies will require a research and preparation fee of \$25.00 per hour or any part thereof. Materials not picked up and paid for within 10 days from time the requesting party is notified they are completed, will be destroyed.

NAME OF PERSON OR FIRM MAKING REQUEST _____

MAILING ADDRESS _____

PHONE NUMBER _____

INFORMATION REQUESTED (PLEASE BE AS SPECIFIC AS POSSIBLE)

DATE(S) OF INCIDENT(S) _____

TIME(S) OF INCIDENT(S) _____

LOCATION OF INCIDENT _____

AGENCY OR AGENCIES INVOLVED _____
(NOTE: KITTCOM HAS NO INFORMATION FOR THE STATE PATROL)

CASE NUMBER IF KNOWN _____

WHAT TYPE OF INFORMATION IS REQUESTED (Copies of recordings, incident reports, etc.)

I have read and understand what information may be provided. Unless I am a member of an authorized Public Safety Agency, I agree to pay the fee of \$25.00 for each hour or part thereof required to produce the information requested above

Signature of requesting person _____ Date _____